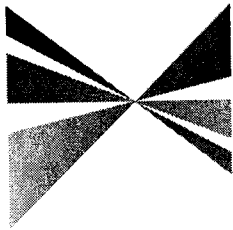


SOUTHERN CALIFORNIA



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GOVERNMENTS**

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San Buenaventura • Toni Young, Port Hueneme

Riverside County Transportation Commission:
Robin Lowe, Hemet

Ventura County Transportation Commission:
Bill Davis, Simi Valley

MEETING OF THE

**ADMINISTRATION
COMMITTEE**

**Thursday, September 4, 2003
10:30 a.m. – 12:00 Noon**

**SCAG Offices
818 W. 7th Street, 12th Floor
San Bernardino A & B Conference Room
Los Angeles, California 90017
(213) 236-1800**

Agenda & Map Enclosed

If members of the public wish to review the attachments
or have any questions on any of the agenda items,
please contact Deby Salcido at 213.236.1993 or
salcido@scag.ca.gov

ADMINISTRATION COMMITTEE

AGENDA

	PAGE #	TIME
1.0 <u>CALL TO ORDER</u>		
2.0 <u>PUBLIC COMMENT PERIOD</u> -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.		
3.0 <u>CONSENT CALENDAR</u>		
3.1 <u>Approval Items</u>		
3.1.1 <u>Approval of July 31, 2003 Minutes Attachment</u>	83	
3.1.2 <u>Approval of Contracts RC Attachment</u>	12	
• Art Bauer & Associates	13	
• Community Design + Architecture	15	
• Meyer, Mohaddes Associates	17	
<u>Subregional Contracts</u>		
• Kaku Associates	19	
<u>Office Supply Contract</u>		
• Boise Cascade Office Products	21	
3.1.3 <u>Approval of Membership Fee for the Coalition for America's Gateways & Trade Corridors for 2003 in the amount of \$5,000 RC Attachment</u>	23	
3.1.4 <u>Approval of Membership Dues for CALCOG for 03-04 in the amount of \$34,861 RC Attachment</u>	28	

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ADMINISTRATION COMMITTEE

AGENDA

	PAGE #	TIME
3.1.5 <u>Support Resolution 03-445-1 for the City of Pasadena</u> <u>Apply for a \$40,000 Car Sharing Grant</u> <u>From the State of California</u> RC Attachment	31	
3.1.6 <u>Authorization to submit Grant Proposals</u> <u>to Develop Web/GIS Based Models for</u> <u>measuring air & noise pollution adjacent</u> <u>to freeways</u> RC Attachment	35	
3.1.7 <u>Authorization to execute Sisterhood</u> <u>Relationship Agreement with Seoul</u> <u>Development Institute to promote joint</u> <u>research</u> RC Attachment	37	
3.1.8 <u>Approve Application for Environmental Justice</u> <u>Partnership Grant</u> RC Attachment	44	
3.2 <u>Receive & File</u>		
3.2.1 <u>Conflict of Interest</u> (Info Only) RC Attachment	47	
3.2.2 <u>Contracts & PO's between \$5,000-\$25,000</u> (Info Only) RC Attachment	49	
3.2.3 <u>Summary of Key Issues and Actions Taken</u> <u>by the Policy Committees in July</u> RC Attachment	51	
3.2.4 <u>SCAG Legislative Matrix</u> RC Attachment	57	
4.0 <u>ACTION ITEMS</u>		
4.1 <u>Administration Committee Report</u>		Mayor Richard Dixon, Chair
4.1.1 <u>Proposed Amendments to SCAG</u> <u>Conflict of Interest Policy</u> Attachment	62	
Recommended Action: Approve		

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ADMINISTRATION COMMITTEE

AGENDA

		<i>PAGE #</i>	<i>TIME</i>
5.0	<u>INFORMATION ITEMS</u>		
5.1	<u>Monthly Financial Report Attachment</u>	Bert Becker, CFO	78
5.2	<u>Audits Update</u>	Bert Becker, CFO	
6.0	<u>FUTURE AGENDA ITEMS</u>		
	Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.		
7.0	<u>ANNOUNCEMENTS</u>		
8.0	<u>ADJOURNMENT</u>		
	The next meeting is scheduled for Thursday, October 2, 2003 at the SCAG Offices.		